

ANNEXURE - C

GOVERNMENT DATA CENTRE

From:

Thiru C. Samayamoorthy, I.A.S.,
Commissioner (FAC),
Government Data Centre,
Chennai - 600 025.

To:

All the Regional Directors of Treasuries
and Accounts Department.
All the Pay and Accounts Officers.
All the District Treasury Officers.

Lr. No. 1802/J/2019, Dated: 27.05.2020

Sir / Madam,

Sub: Government Data Centre - Contributory Pension Scheme -
Assigning CPS Index numbers to the subscribers - Online
Portal hosted for name and date of birth Correction in the
CPS index numbers - Regarding.

The applications (SI Form) to obtain CPS Index Numbers to the subscribers are being applied by the DDOs and the Index Numbers are generated through online.

After the above process, the subscribers name, date of birth, etc. if any found incorrect, the concerned DDOs will address this Department with the hard copy of relevant records to rectify the errors. After receiving such correspondence, the requested correction in the CPS subscribers name, date of birth, etc. are being manually rectified by this Department.

In this instance, as requested by this Department, the NIC has designed a Online Module to update/rectify the incorrect name, date of birth, etc. if any found in the CPS index numbers by the concerned DDOs itself. The said module has been launched on 27.05.2020 and ready for access by the DDOs. The above mentioned portal address is "www.cps.in.gov.in". Hereafter, the DDOs may log in to the given portal and by accessing the "Index Updation" tab found in the home page to update/rectify the incorrect name, date of birth, etc. if any found in the CPS index numbers by them itself.

Hence, I request you all to intimate the above fact to your DDOs concerned to update/rectify the incorrect name, date of birth, etc. if any found in the CPS index numbers by them itself and you are also requested to intimate all the DDOs to ensure that no more correspondence (HARD COPY) will be sent to the this Department (GDC) in future in respect of updating/rectifying the subscribers name, date of birth, etc. if any found incorrect in the CPS index numbers.